

Tuesday 1 September 2020

Dear Parents and Carers

Welcome back. I hope you and your families are safe and well. This letter contains some brief information to help make sure that we are all ready for the children to come back safely on Thursday and summarises the much longer letter sent to you all before the end of the summer term.

Start and finish times, entry and exit points:

Class	Start Time	Entry place	End time	Exit place
F1	8.40am or 12.10pm	EYFS gate – bring child to inside/outside room	11.40am or 3.10pm	EYFS gate – collect child from inside/outside room
F2	8.30-8.50am	Main EYFS door at side of building	3.00pm	Main EYFS door at side of building
Y1	8.30-8.50am	Main entrance to playground – leave child in playground	3.00pm	Main entrance to playground – come in to playground to collect child
Y2	8.30-8.50am	EYFS gate – bring child into playground	3.00pm	EYFS gate – wait in playground for child to be sent out
Y3	8.30-8.50am	Main entrance to playground – leave child at gate	3.00pm	Main entrance to playground – come in to playground to collect child
Y4	8.30-8.50am	Main entrance to playground – leave child at gate	3.00pm	Main entrance to playground – come in to playground to collect child Main entrance to playground – come in to playground to collect child
Y5	8.30-8.50am	Side door near HT's office	3.10pm	Side door near HT's room.*
Y6	8.30-8.50am	Side door near HT's office	3.10pm	Side door near HT's room.*

* Y5 and Y6 children are encouraged to travel home independently or, if this is not possible, to meet parents/carers at an agreed place near to school. This is to minimise the number of children and parents on pavements near to school. Y5 and Y6 children will be sent home with an independent traveller form for parents/carers to fill in and return to school on FRIDAY 4 SEPTEMBER.

The most important thing for us all to do is to help keep one another safe and well. Therefore, it is essential that parents and carers support school by doing the following things:

- Bring your child/children to school on time and collect them on time – DO NOT BE LATE.
- Children must be collected by a parent or carer or another agreed adult with children in the same class. Children will not be allowed to go home with adults other than this – COLLECT YOUR OWN CHILD/CHILDREN.
- There is a one way system in operation in the main playground – please ENTER AND EXIT THROUGH THE CORRECT GATE to avoid congestion and possible transmission of the virus.

- Parents and carers MUST maintain social distancing on the playground. Unfortunately, for the foreseeable future, parents will not be allowed to enter the school building (apart to visit the school office) without an appointment: ADULTS MUST WEAR A FACE MASK IF ATTENDING A MEETING OR IF ENTERING SCHOOL TO GO TO THE SCHOOL OFFICE.
- Hand Saniters and tissues are available within school, however it would help if children could bring their own – PLEASE SUPPLY YOUR CHILD WITH HAND SANITISER AND TISSUES IF POSSIBLE.
- School dinners must be paid for weekly, not on a day by day basis – this will help to limit staff touching money which can transmit Covid-19. (We are looking to move to a completely cashless system as soon as possible.) A menu will be put on the school website as soon as possible so that decisions about lunches can be made in advance. DINNER MONEY MUST BE BROUGHT TO SCHOOL IN AN ENVELOPE WITH THE CHILD'S NAME AND CLASS WRITTEN CLEARLY ON THE FRONT.
- Cars may not be parked on the double yellow lines outside the school – this is illegal and will make leaving the school building more dangerous. If parents/carers park illegally, school will take number plates and inform the police if necessary. Advice from Sheffield Council is to walk as much as possible – DO NOT PARK ILLEGALLY, PLEASE WALK TO SCHOOL IF AT ALL POSSIBLE FOR THE HEALTH AND SAFETY OF OUR CHILDREN.
- Milk money must be paid in advance. Milk for this term is £13.30, which will last your child up until December 2020. Money should be paid in an envelope with the child's name and class written clearly on the front.
- School uniform should be worn by children, apart from the days that they have PE when they may come in a PE kit. Information about when PE is and also on the content of this term's curriculum for each year group will be sent home over the next week and will be available on the school website.
- It is essential that school has up to date contact information in case of emergency, including your child developing symptoms of Covid-19. Therefore you must make sure that you UPDATE AND RETURN THE FORM WE SEND HOME WITH YOUR CONTACT DETAILS.
- We will be spending as much time outdoors this half term and will not be following our usual curriculum. MAKE SURE THAT YOUR CHILD HAS A COAT AND SENSIBLE SHOES/BOOTS (depending on the weather) EVERY DAY.
- We will be sending as little paper home as possible and will be sending you texts and emails regularly – MAKE SURE THAT YOU CHECK YOUR EMAILS REGULARLY SO THAT YOU ARE UP TO DATE WITH WHAT IS GOING ON IN SCHOOL.
- If your child shows any symptoms of Covid-19, please follow the guidelines attached. If in doubt, please contact school for advice. IF YOUR CHILD IS ILL IN ANY WAY, YOU MUST INFORM SCHOOL IMMEDIATELY AND, WHEN APPROPRIATE, GET YOUR CHILD TESTED. This will help us all to minimise the risk of catching and spreading the virus.

We have been working very hard over the summer to prepare for everyone coming back and we are really looking forward to seeing everyone again – we have really missed all of our children and cannot wait to start teaching them again. We are also very aware of the anxiety and concerns that you might be feeling, especially for children who have not been in school since March. We have prepared and trained to be able to support the children in their return and will all do our very best to take the utmost care of every single one of them.

As always, if you ever have any concerns, please let me know. I am always more than happy to speak with you on the phone (in the first instance) and to meet if needed.

Thank you for your continued support,

Elizabeth Gray
(Headteacher)